

*****NATIONWIDE DISTRIBUTION*****
ACTIVE GUARD/RESERVE VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE ATTN: DENG-J1-HA Joint Force Headquarters-Delaware First Regiment Road Wilmington, Delaware 19808-2191	Announcement # 07-AF-06	Opening Date 15 Jun 2006	Closing Date 8 Aug 2006
Position Title and Grade Readiness Base Service Techician Grade AFSC (Max/Min) TSgt/E6 3M0X1	Unit and Location of Position 166 SVF Squadron, New Castle DE 19720 Army National Guard <input type="checkbox"/> Air National Guard <input checked="" type="checkbox"/> Officer <input type="checkbox"/> Warrant Officer <input type="checkbox"/> Enlisted <input checked="" type="checkbox"/>		

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General: Individuals selected for Active Guard/Reserve (AGR) tours will be placed in military duty status under the authority of 32 USC 502f. ANG Career AGRs will now serve an initial 2-year probationary tour when entering the AGR program with possible follow-on tours of one (1) to six (6) years. AGR personnel must participate with their unit of assignment during unit training assemblies and annual training periods. Compensatory time is not authorized. If the selectee's military grade (enlisted only) is higher than that advertised, he/she must accept an administrative reduction to the advertised grade. The wearing of the appropriate military uniform is required. AGR personnel receive full military pay and allowances based on grade and time in service.

Qualification Requirements for AGR Status:

1. Must be eligible for membership in the Delaware Air National Guard.
2. Must meet medical standards of AFI 48-123 as appropriate within 36 months prior to the start of the tour.
3. Must be medically certified as drug free.
4. Must test negative for Human Immuno Deficiency Virus (HIV) within 6 months prior to the start of the tour.
5. Must test negative for pregnancy within 30 days of tour start date.
6. Must have taken the Fitness Assessment and received a minimum composite fitness score of "Good". Copy of Fitness Assessment results must be attached to application.
7. ANG applicants must have sufficient retainability to complete 20 years of full-time National Guard duty, and/or active duty, prior to his/her mandatory separation date. However, ANGI 36-101, para 2.1.3.7 allows the tour eligibility requirements to complete 20 years of AFS for military retirement to be waived.
8. Must not be eligible for, or receiving a Federal retirement annuity.
9. Must possess or be eligible for the appropriate security clearance required by the AOC/AFSC of the full-time position.
10. Officers must meet the entry-level Air Force Specialty Code (AFSC) qualification criteria outlined in AFMAN 36-2105, Officer Classification for the duty AFSC compatible with the UMDA position.
11. An individual must not have been previously separated for cause from active duty or a previous AGR tour.
12. Additional qualification requirements are outlined in ANGI 36-101, and other applicable regulations and laws governing the Active Guard/Reserve Program.

INSTRUCTIONS FOR APPLYING: All individuals desiring consideration for this position may apply by submitting, as a minimum, the following:

NGB Form 34-1	Optional Form 306
SF 181	SF 88/SF 93, SF 600 or DD Form 2808/2807-1 (most recent physical)
DD Form 214 (if applicable)	Current Record Review RIP
Current full length photo in Class A uniform within the previous <u>12</u> months (if NOT within commuting distance and CANNOT appear before the selection board).	
Copy of Fitness Assessment results must be attached to application.	

Documentation must be submitted indicating eligibility for placement in a position requiring Officer and Warrant Officer status. The required forms must be forwarded as to arrive at the HUMAN RESOURCES OFFICE, FIRST REGIMENT ROAD, WILMINGTON, DE 19808-2191 no later than **1630 hours on the closing date indicated**. INCOMPLETE APPLICATIONS WILL BE RETURNED.

EQUAL OPPORTUNITY: The Delaware National Guard is an equal opportunity employer. Selection for this position will be made without regard to political affiliation, religion, marital status, race, color, sex, national origin, age, membership or non-membership in an employer organization, or other factors, which are not job related.

SPECIALTY SUMMARY: This is an Air National Guard position within the 166 Services Flight Squadron. Its function is the management of all services readiness activities plus the management and accomplishment of all food service and services activities required on a daily basis. Incumbent is responsible for planning, organizing, coordinating and controlling proficiency, upgrade and mobility training of personnel within the services functional area. In addition, incumbent is responsible for logistics matters, personnel support, funds management, and administration of the Prime RIBS (Readiness In Base Services) program.

DUTIES AND RESPONSIBILITIES: Responsible for the readiness posture of the Prime RIBS program and the ability of assigned personnel to perform their wartime missions to include field feeding, field billeting, field linen and laundry operations, mortuary affairs, and search and recovery operations in accordance with Air Force Prime Readiness In Base Services (RIBS) directives. Monitors Prime RIBS team manning, equipment and training to ensure all requirements are identified and filled: monitors effectiveness of local exercises involving RIBS personnel. Prepares team Status of Resources Training System (SORTS) reports on RIBS teams and verifies their accuracy, as prescribed by USAF and ANG directives. Develops and maintains the portion of unit disaster preparedness plans for which RIBS teams are tasked. Develops and monitors Prime RIBS team home station training requirements. Monitors scheduling of RIBS team members for formal field training TDYs. Maintains the Prime RIBS operations book. Reports on Prime RIBS exercises and deployments to NOB. Develops and maintains mobility plans for which Prime RIBS teams are tasked in consonance with USAF and ANG directives. Prepares budget for Prime RIBS team supplies and equipment. Determines requirements, workloads and schedules for all base services activities in matters such as training and dining schedules and arranging for transportation and delivery of subsistence, supplies and services equipment. Serves as the focal point for all base services activities. Provides supervision in all base services functions and related programs that involve food service, billeting, mortuary affairs and linen and laundry operations. Coordinates and assembles menu planning data: reviews and places subsistence and supply orders for UTA, annual training and host deployment activities. Acts as advisor to 24 hour alert facilities and assists in budget/menu planning and in all food service matters as pertaining to preflight, in-flight, and post flight feeding standards. References AFR 146-15 for unit deployments. Responsible for requisition and ration pickup/breakdown from host support base prior to UTA and bi-UTA, as well as during local unit annual training. Visits deployment facilities, if applicable. Coordinates support in the administration of UTA billeting for out of area UTA members, incoming deployment teams, staff assistance visiting VIPs and transit crews. Interprets DOD, USAR and ANG directives pertaining to ANQ base services activities, including regulations, manuals and all correspondence. Prepares, coordinates and publishes local base services directives, supplements to USAF or ANG directives, as needed. Participates as Prime RIBS representative to directed conferences, seminars and workshops. Is the base OPR for all directives within the assigned functional area. Serves as services transportation manager for all Prime RIBS resident training and actual deployments. Advises Air Commander, Civil Engineering and Services Officer on all matters relating to services functions and inspections. Responsible for monitoring all services inspection and audit reports from gaining MAJCOM IQ and air examiner inspections. Maintains file of inspection findings, and develops trend analysis of identified problem areas. Coordinates with ANGSC/DEO on all inspection matters relating to ANG Base Services functions. Establishes and maintains current library of all directives pertaining to food service, billeting, mortuary affairs, laundry operations, commissary and base exchange operations. Acts as base consumer advocate for commissary and base exchange operations. Performs other duties as assigned.

FOR FURTHER INFORMATION CONCERNING THIS POSITION OR THE ACTIVE GUARD/RESERVE PROGRAM, CONTACT DE-HRO-AGR (POC is CW2 Cheryl L. Richardson, (302) 326-7126).

PERMANENT CHANGE OF DUTY STATION WILL NOT BE PAID.

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